



# City of Milpitas

## Announces a career opportunity as **Plan Check Engineer**

**Salary Range:** \$97,369 – \$118,352 annually  
**Post Date:** January 12, 2016  
**Final Filing Date:** **5:00 p.m., Tuesday, February 16, 2016**

### **About the Position**

We are seeking a highly motivated individual who would like to play a vital role in the exciting future of the City of Milpitas! This person will be responsible for performing plan examinations; assisting permit processing and field inspectors in resolving code related problems; checking plans for conformance to structural and non-structural requirements; answering questions and giving instructions to architects, engineers, contractors, and owners.

This is a limited term position approved for funding for approximately 1 – 2 years with a possibility of an extension based on budget approval.

### **Examples of Duties** - *duties may include, but are not limited to, the following:*

- Perform independent building and plan examinations concerning the construction or alteration of industrial, commercial, and residential structures to determine compliance with applicable codes, laws, and regulations.
- Check complex plans and calculations to determine loading on roofs, walls, and floors; size and spacing of beams, rafters, and joists; amount and size of reinforcing in concrete members; type of structural connections and adequacy of design to meet earthquake, wind load, and material stress requirements.
- Make independent analysis as required.
- Check plans for conformance to non-structural items such as building classification and occupancy, exiting systems, state accessibility, and energy conservation regulations.
- Answer questions and give instructions to architects, engineers, contractors, and owners regarding building code requirements, application of various codes, and structural requirements.
- Make field inspections and advise Building Inspectors regarding structural and other problems arising in the field, as needed.
- Train technical counter staff in the screening of plans for completeness.
- Prepare reports and correspondence.
- Stay informed regarding building codes; new building construction methods and materials.
- Performs other duties as required.

### **Minimum Qualifications**

#### **Education:**

A Bachelor of Science Degree from an accredited college or university with major course work in civil or structural engineering or architecture.

#### **Experience:**

Two (2) years of responsible experience performing structural and architectural plan check reviews.

#### **License and Certificates:**

Must possess professional registration as an Architect, or Civil or Structural Engineer in the State of California; AND must possess or obtain an International Code Council (ICC) Plans Examiner Certification within 6 months of appointment; Possess and maintain a valid California Driver's License.

**Special Requirements** - *Essential duties require the following physical abilities and work environment:* General office environment; sit and/or stand for long periods of time, repetitive keyboarding; reach, squat, lift, and carry up to 25 pounds; able to travel to various locations within and outside the City of Milpitas.

### **Selection Process**

Applicants whose qualifications best meet our current needs will be invited to participate in the selection process that may consist of an assessment of the candidate's written skills, computer skills, and an oral board interview. Candidates who successfully pass the selection process will be placed on an eligibility list. All candidates will be advised of their status once a finalist has been selected.

### **To Apply**

Only online applications via CalOpps will be accepted. Visit the City of Milpitas website at [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) or [www.calopps.org](http://www.calopps.org) to apply. Copies of required certificates (if applicable), must be scanned into one document, along with a resume, and attached to your application by the filing date of: **5:00 p.m., Tuesday, February 16, 2016.**

### **Salary and Benefits**

The salary for this position will be dependent upon the qualifications and experience of the selected candidate. The City provides an excellent array of benefits that includes the following:

- Retirement - In compliance with AB340, CalPERS retirement formula is either 2% at age 62, or 2% at age 60, subject to an individual's eligibility and applicable pension reform law.
- Contributory Retirement Plan - New Hire Employee pays 7% or 6.25% employee PERS contribution subject to an individual's eligibility and applicable pension reform law. Employee will also pay 4.9% towards the employer PERS contribution.
- Vacation - 11 days per year to a maximum of 31 days per year.
- Sick - 12 days per year
- Holidays - 13 days per year
- Health Insurance - Multiple plans
- Dental and Vision - City paid.
- Life insurance - City paid \$50,000 life insurance. Long and short-term disability coverage.
- 457 (b) Deferred Compensation Plan - \$900 a year, City paid.
- Flexible Spending - Pre-tax medical and dependent day care expense accounts

A complete job description is available on the City of Milpitas website: [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) (under Employment, Job Specs). The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

The City of Milpitas is an Equal Opportunity/ADA employer. Reasonable accommodation in the application, examination, and selection process will be made upon request to Human Resources at (408) 586-3090.

The information contained in this announcement does not constitute either an expressed or implied contract and these provisions are subject to change.

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<http://www.ci.milpitas.ca.gov/government/hr/employment.asp>

